

RECORD OF INDIVIDUAL EXECUTIVE DECISION MADE BY AN OFFICER

Decision Maker	Decision Type	Date
Neil Consterdine	Administrative Decision	15 th April 2025

Direct Award to External Provider for Trauma Awareness Training

Exempt/Confidential Report	Yes	
Key Decision ¹		No

Decision (s) ²

To approve funding of £63,440 for the appointment of an external provider, and to make a direct contract award for the delivery of trauma training within schools.

Reasons for the decision(s)³

The work under the proposed direct award contract builds on previous trauma training delivered by the provider, ensuring consistency and allowing staff who have had the previous training to connect with, and share learning and practice, with those undertaking the latest courses.

Options/Alternatives considered ⁴

Option 1: Agree the use of external grant funding to pay for the services detailed in this report and approve the appointment of TISUK, an external provider, through a direct contract award to deliver trauma training through schools. (Recommended)

¹ If the decision is Key Please use Key Decision Template.

² Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information. Please include proposed timescales for commencement and / or completion of implementation as appropriate.

³ Reasons for the decision must be given.

⁴ Options must be given.



Option 2: Reject the proposal for external funding to be used to pay for the services and for the appointment of an external provider through a direct contract award. This is not recommended as this would mean the training could not be undertaken and the external funds would need to be returned as there is insufficient time to reprofile the funding and undertake a full procurement exercise.

Conflict of Interest declared⁵

None

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(Signature of Director)

Decision made pursuant to:

- a) General delegation under the Council's officer scheme of delegation. Non-contract decisions up to £250k.**

⁵ If none, please state none. No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here. This may include other elected Members, officers, stakeholders and the local community.

⁶ The signatory must be duly authorised by Executive Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory.